



# Erasmus+ Programme

**Key Action 1**  
**- Mobility for learners and staff -**  
**Higher Education Student and Staff Mobility**

## Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Yildiz Technical University Faculty of Electrical-Electronics Computer Engineering Department	TR ISTANBU07	<b>Institutional:</b> Assoc.Prof.Dr. Bayram Ali Ersoy <i>(Institutional Erasmus Coordinator)</i> Tel: +90 212 383 2069 E-mail: <a href="mailto:erasmus@yildiz.edu.tr">erasmus@yildiz.edu.tr</a> <b>Departmental:</b> Mrs.Songül Albayrak, Yıldız Teknik Üniversitesi Davutpaşa Kampüsü Elektrik Elektronik Fakültesi Bilgisayar Mühendisliği Bölümü D Blok 34220 - İstanbul. TURKEY Phone:+902123835781Fax: +902123835732 E-mail: <a href="mailto:songul@ce.yildiz.edu.tr">songul@ce.yildiz.edu.tr</a>	<a href="http://www.bologna.yildiz.edu.tr/index.php?r=program/view&amp;id=196&amp;aid=3">http://www.bologna.yildiz.edu.tr/index.php?r=program/view&amp;id=196&amp;aid=3</a>

Linnaeus University Linnéuniversitetet Faculty of Technology	S VAXJO03	Administrative contact person: <b>Elena Vinci Hytter</b> Coordinator for international relations Faculty of Technology Ph: +46 470 708153 E-mail: <a href="mailto:elena.vinci-hytter@lnu.se">elena.vinci-hytter@lnu.se</a>  Departmental contact person: Jesper Andersson Department of computer Science E-mail: <a href="mailto:jesper.andersson@lnu.se">jesper.andersson@lnu.se</a>	
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## B. Mobility numbers per academic year

*[Paragraph to be added, if the agreement is signed for more than one academic year:*

*The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Student Mobility for Studies	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships
TR ISTANBU 07	S VAXJO03	481	Computer Science	1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup>	2 stds /10 months	Only by individual agreement
S VAXJO03	TR ISTANBU 07	481	Computer Science	1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup>	2 stds /10 months	Only by individual agreement



FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
TR ISTANBU 07	S VAXJO03	481	Computer Science	1	2
S VAXJO03	TR ISTANBU 07	481	Computer Science	1	2

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>1</sup>	
				Student Mobility for Studies [Minimum recommen ded level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07		Turkish	English	B1	B2
S VAXJO03		English	Swedish	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

#### TR ISTANBU07:

<sup>1</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

**S VAXJO03:** Linnaeus University operates on two campuses; Kalmar and Växjö. Exchange students are welcome to study at either campus. Programmes and courses that are offered for exchange students are open to qualified students, nominated by their home university as exchange students; students are required to arrive in time for the beginning of the semester, exception are to be negotiated in advance, and study full-time during their exchange. Students on 3<sup>rd</sup> study cycle and any staff mobility have to be negotiated individually, well in advance.

Linnaeus University, S VAXJO03, welcomes students with disabilities. If special support is needed, contact the Office of Student Affairs as soon as possible after being nominated by the home university; all support is offered on an individual basis.

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15 <sup>th</sup> May-15 <sup>th</sup> July	Online Application Period 15 <sup>th</sup> October-15 <sup>th</sup> December
S VAXJO03	April 1 <sup>2</sup>	October 1 <sup>3</sup>

2. The receiving institution will send its decision within [4] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

<sup>2</sup> For students on 1st and 2nd study cycle, students on 3rd study cycle has to be negotiated individually.

<sup>3</sup> For students on 1st and 2nd study cycle, students on 3rd study cycle has to be negotiated individually.



## F. Information

### 1. Grading systems of the institutions

#### **TR ISTANBU07:**

<http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

Linnaeus University, S VAXJO03, uses the grades *pass*, *pass with distinction*, and *fail*; or *pass and fail*; or the grading scale for engineering students where 3-5 are passing grades.

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
TR ISTANBU07	incoming@yildiz.edu.tr	<a href="http://www.konsolosluk.gov.tr/tr/en/start.aspx">http://www.konsolosluk.gov.tr/tr/en/start.aspx</a>
S VAXJO03	inexchange@lnu.se +46 772 28 80 00	<a href="http://lnu.se/education/exchange-students?l=en">http://lnu.se/education/exchange-students?l=en</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
TR ISTANBU07	incoming@yildiz.edu.tr	<a href="http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749">http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749</a>
S VAXJO03	inexchange@lnu.se +46 772 28 80 00	<a href="http://lnu.se/education/exchange-students?l=en">http://lnu.se/education/exchange-students?l=en</a>



#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	<a href="http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation">http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation</a>
S VAXJO03	inexchange@lnu.se +46 772 28 80 00	<a href="http://lnu.se/education/exchange-students?l=en">http://lnu.se/education/exchange-students?l=en</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>4</sup>
TR ISTANBU07	Assoc.Prof.Dr. Bayram Ali Ersoy <i>Institutional Erasmus Coordinator</i>	08.09.2014	 YILDIZ UNIVERSITY
S VAXJO03	Prof. Staffan Carius  Dean of the Faculty of Technology	28 Oct. 2014	 Linnæus University Faculty of Technology S-351 95 Växjö Sweden

<sup>4</sup> Scanned signatures are accepted