



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Yıldız Technical University	TR ISTANBU07	Institutional: Assoc.Prof.Dr. Bayram Ali Ersoy (Institutional Erasmus Coordinator) Tel: +90 212 383 2069 E-mail: erasmus@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/
		Departmental: Mrs.Songül Albayrak, Ytu davutpaşa kampüsü, elektrik-elektronik fakültesi, bilgisayar mühendisliği 34220 - Istanbul. TURKEY Phone:+902123835781Fax: +902123835732 E-mail: songul@ce.yildiz.edu.tr	

University of Skövde	S SKOVDE01	Institutional: Sanna Larsson, International Coordinator International Office, Academic Affairs and Student Support, University of Skövde, Box 408, SE-541 28 Skövde, Sweden Phone: +46 500 448065 E-mail: international@his.se	http://www.his.se/en/
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B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of November in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Stud y cycle [short cycle, 1 st , 2 nd or 3 rd]	Student Mobility for Studies	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships
TR ISTANBU 07	S SKOVDE 01	061	Information and Communication Technologies (ICTs)	1 st	2 stds x10 months	Only by individual agreement
		061	Information and Communication Technologies (ICTs)	2 nd , 3 rd	2 stds x10 months	Only by individual agreement
S SKOVDE 01	TR ISTANBU 07	061	Information and Communication Technologies (ICTs)	1 st	2 stds x10 months	Only by individual agreement
		061	Information and Communication Technologies (ICTs)	2 nd , 3 rd	2 stds x10 months	Only by individual agreement

Notes for students visiting the University of Skövde:

Exchange students can apply to all courses taught in English where they meet the academic requirements.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
TR ISTANBU 07	S SKOVDE 01	061	Information and Communication Technologies (ICTs)	2	2
S SKOVDE 01	TR ISTANBU 07	061	Information and Communication Technologies (ICTs)	2	2

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07		English	Turkish	B1	B2
S SKOVDE01		English		B2	B2

¹ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

TR ISTANBU07:

S SKOVDE01:

At the University of Skövde we have a coordinator for students with disabilities whom your students are welcome to contact in order to discuss their needs of specific pedagogical support: funktionshinder@his.se

Website for information regarding the English and Swedish language courses offered for exchange students: <http://www.his.se/en/Prospective-student/education/language-courses/>

Exchange students guide:

<http://www.his.se/en/Prospective-student/Student-life-in-Skovde/Student-Guide/>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15 th May-15 th July	Online Application Period 15 th October-15 th December
S SKOVDE01	Deadline for autumn semester: April 15 th	Deadline for spring semester: October 15 th

- 2.

TR ISTANBU07: The receiving institution will send its decision within [4] weeks.

S SKOVDE01: The receiving institution will send its decision within [5] weeks.

- 3.

TR ISTANBU07:

A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

S SKOVDE01:

Website for information regarding the Transcript of Records issued by the University of Skövde: <http://www.his.se/transcript/>. Please note that the Transcript of Records will not be sent automatically to the student's home university.

4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

TR ISTANBU07:

<http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

S SKOVDE01:

<http://www.his.se/transcript/>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.konsolosluk.gov.tr/tr/en/start.aspx
S SKOVDE01	International@his.se	http://www.his.se/en/Prospective-student/Exchange-student/Visaresidence-permit/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749
S SKOVDE01	international@his.se	http://www.his.se/en/Student/Practical-information/insurance/



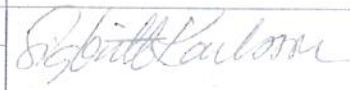

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation
S SKOVDE01	bostadsformedling@his.se Phone: +46 500 448600	http://www.his.se/en/Prospective-student/Contact/Accommodation/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
TR ISTANBU07	Assoc.Prof.Dr. Bayram Ali Ersoy <i>Institutional Erasmus Coordinator</i>	14.01.2014	 
S SKOVDE01	Prof. Sigbritt Karlsson, Vice-chancellor	2014-01-07	 

² Scanned signatures are accepted

Kimden: Erasmus CE <erasmus@ce.yildiz.edu.tr>
Kime: AB Ofisi Erasmus <erasmus@yildiz.edu.tr>

Tarih: Perşembe, Nisan 03, 2014 04:22PM
Konu: Fwd: RE: Student placement

Eren Bey'in dikkatine,
Kolay gelsin
Songül Albayrak
Bilgisayar Müh. Bölümü

----- Original Message -----

Subject: RE: Student placement
Date: Thu, 3 Apr 2014 13:14:04 +0000
From: Sanna Larsson <sanna.larsson@his.se>
To: Erasmus CE <erasmus@ce.yildiz.edu.tr>

Dear Songul,

Yes, we would be happy to welcome 4 students for 5 months each to Skövde.

Best regards,
Sanna

-----Original Message-----

From: Erasmus CE [<mailto:erasmus@ce.yildiz.edu.tr>]
Sent: den 3 april 2014 14:30
To: Höskolan i Skövde - Internationella relationer
Subject: Student placement

Dear Sanna Larsson,

we have a bilateral agreement with your university which is attached.

We need to use the number of mobility as 4 students x5 months, instead of 2 students x5months.

Is it possible for you?

Thanks for all and regards,

Assoc.Prof. Songul Albayrak