



# Erasmus+ Programme

**Key Action 1**  
**– Mobility for learners and staff –**  
**Higher Education Student and Staff Mobility**

## **Inter-institutional agreement 2014-2021** **between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### **A. Information about higher education institutions**

<b>Name of the institution</b> (and department, where relevant)	<b>Erasmus code</b>	<b>Contact details (email, phone)</b>	<b>Website</b> (eg. of the course catalogue)
Yildiz Technical University  Department of Computer Engineering	TR ISTANBU07	<b>Institutional:</b> Assoc.Prof.Dr. Bayram Ali Ersoy <i>(Institutional Erasmus Coordinator)</i> Tel: +90 212 383 2069 E-mail: <a href="mailto:erasmus@yildiz.edu.tr">erasmus@yildiz.edu.tr</a> <b>Departmental:</b> Assist.Prof. Dr. Songül Albayrak	<a href="http://www.bologna.yildiz.edu.tr/">http://www.bologna.yildiz.edu.tr/</a>
West Pomeranian University of Technology, Szczecin  Faculty of Electrical Engineering	PL SZCZECI02	<b>Institutional:</b> Agata Bruska Department of Educational Matters al. Piastów 17, 70-310 Szczecin T: +48 91 449 4780 <a href="mailto:international@zut.edu.pl">international@zut.edu.pl</a> <b>Departmental:</b> Justyna Jończyk Faculty of Electrical Engineering Sikorskiego 37, 70-313 Szczecin, T: +48 91 449 4113 <a href="mailto:justyna.jonczyk@zut.edu.pl">justyna.jonczyk@zut.edu.pl</a>	<a href="http://www.erasmus.zut.edu.pl/en">www.erasmus.zut.edu.pl/en</a>



## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Student Mobility for Studies (number of students/total number of months)
TR ISTANBU07	PL SZCZECI02	06.0/52	Engineering, Technology	1 <sup>st</sup>	2 students / 10 months
PL SZCZECI02	TR ISTANBU07	06.0/52	Engineering, Technology	1 <sup>st</sup>	4 students / 20 months

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
TR ISTANBU07	PL SZCZECI02	06.0/52	Engineering, Technology	1	1
PL SZCZECI02	TR ISTANBU07	06.0/52	Engineering, Technology	1	1

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period.

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>1</sup>	
				Student Mobility for Studies	Staff Mobility for Teaching
TR ISTANBU07	PL SZCZECI02	Turkish	English	B1	B2
PL SZCZECI02	TR ISTANBU07	English		B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

<sup>1</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



## D. Additional requirements

**PL SZCZECIO2:** Students with disabilities can be accepted after the consultation with the Faculty Coordinator and International Office (educational matters). The Faculty of Electrical Engineering is fully accessible to persons with physical disabilities. There are elevators, ramps and automatic doors in each building that make the didactic facilities easy to access for students using wheelchairs. Some rooms accessible to wheelchairs are available in one of the student houses as well.

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15 <sup>th</sup> May-15 <sup>th</sup> July	Online Application Period 15 <sup>th</sup> October-15 <sup>th</sup> December
PL SZCZECIO2	31 May	30 November

[\* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 1 month after the deadline.
3. A Transcript of Records will be issued by the receiving institution no later than 1 month after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

## F. Information

### 1. Grading systems of the institutions

**Grading Scale** at the West Pomeranian University of Technology, Szczecin. The following scale is used for all types of evaluations/examinations:

Former ECTS grade	Description	Mark	Polish	English equivalent
A	an excellent performance	5,0	bardzo dobry	excellent
B	an above average performance (with some minor mistakes)	4,5	dobry plus	very good
C	an above average performance (generally sound work with some notable errors)	4,0	dobry	good

D	an average performance	3,5	dostateczny plus	fair
E	a performance meets the minimum criteria in spite of its shortcomings	3,0	dostateczny	satisfactory
F, FX	a performance does not meet the minimum criteria	2,0	niedostateczny	unsatisfactory / fail

## TR ISTANBU07:

### Local Grading

4,0 - 3,5	AA
3,5 - 3,0	BA
3,0 - 2,5	BB
2,5 - 2,0	CB
2,0	CC
0,0	FF
0,0	FO
-	G

### Equivalent ECTS Grading

A	Excellent
B	Very Good
C	Good
D	Satisfactory
E	Pass / Sufficient
F	Fail
DNA	Did not attend
G	Pass course only

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
Yildiz Technical University TR ISTANBU07	incoming@yildiz.edu.tr	<a href="http://www.konsolosluk.gov.tr/tr/en/start.aspx">http://www.konsolosluk.gov.tr/tr/en/start.aspx</a>
PL SZCZECI02	Department of Educational Matters - International Cooperation <a href="mailto:international@zut.edu.pl">international@zut.edu.pl</a> T: +48 91 449 4780	<a href="http://www.erasmus.zut.edu.pl/en">www.erasmus.zut.edu.pl/en</a>

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
TR ISTANBU07	incoming@yildiz.edu.tr	<a href="http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749">http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749</a>



PL SZCZECI02	Department of Educational Matters - International Cooperation <a href="mailto:international@zut.edu.pl">international@zut.edu.pl</a> T: +48 91 449 4780	<a href="http://www.erasmus.zut.edu.pl/en">www.erasmus.zut.edu.pl/en</a>
--------------	---	--


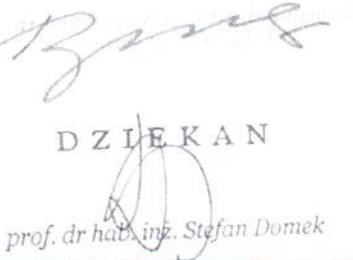
#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
Yıldız Technical University TR ISTANBU07	<a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a>	<a href="http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation">http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation</a>
PL SZCZECI02	Department of Educational Matters - International Cooperation <a href="mailto:international@zut.edu.pl">international@zut.edu.pl</a> T: +48 91 449 4780	<a href="http://www.erasmus.zut.edu.pl/en">www.erasmus.zut.edu.pl/en</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>2</sup>
TR ISTANBU 07	Assoc.Prof.Dr. Bayram Ali Ersoy <i>Institutional Erasmus Coordinator</i>	18.04.2014	
PL SZCZECI02	dr hab. inż. Witold Biedunkiewicz, prof. ZUT Vice-Rector for Educational Matters  dr hab. inż. Stefan Domek, prof. ZUT, Dean of the Faculty of Electrical Engineering	24.04.2014	 D Z I E K A N prof. dr hab. inż. Stefan Domek

<sup>2</sup> Scanned signatures are accepted