



Erasmus+ Programme

Key Action 1 - Mobility for learners and staff - Higher Education Student and Staff Mobility

Inter-institutional agreement 2018-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

| Name of the institution (and department, where relevant) | Erasmus code | Contact details (email, phone) | Website (eg. of the course catalogue) |
|---|-----------------|--|--|
| Yıldız Technical University | TR ISTANBU07 | Prof. Dr. Bayram Ali Ersoy <i>Institutional Coordinator</i> Tel: +90 212 383 56 50/55 E-mail: erasmus@yildiz.edu.tr | www.yildiz.edu.tr www.eu.yildiz.edu.tr/en |
| | | Assoc. Prof. Dr. Ozgen Acikgoz <i>Departmental Coordinator</i> Tel: +90 212 383 2914 E-mail: acikgoz@yildiz.edu.tr | www.bologna2018.yildiz.edu.tr |
| | | Assoc. Prof. Dr. Alper Uysal <i>Departmental Coordinator</i> Tel: +90 212 383 2807 E-mail: auysal@yildiz.edu.tr | |
| ANGEL KANCHEV UNIVERSITY OF RUSE (UR) | BG ROUSSE01 | Prof. PhD Juliana Popova <i>Institutional Coordinator</i> Tel : +359 82 888 255 E-mail: jpopova@uni-ruse.bg | http://www.uni-ruse.bg/index_en.php |
| | | <i>Department of Transport</i> Contact person: Assoc. Prof. PhD Asen Asenov Tel : +359 82 888 605 E-mail: asasenov@uni-ruse.bg | http://erasmus.uni-ruse.bg/en/ |

B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code [ISCED] | Subject area name | Study cycle [short cycle, 1 st , 2 nd or 3 rd] | Number of student mobility periods | |
|--|--|---------------------------------|---------------------------|--|--|---|
| | | | | | Student Mobility for Studies | Student Mobility for Traineeships |
| | | | | | [total number of months of the study periods or average duration*] | |
| TR ISTANBU07 | BG ROUSSE01 | 0715 | Mechanical Engineering | 1 st , 2 nd , 3 rd | 3 students x 10 months | Only by individual agreement |
| BG ROUSSE01 | TR ISTANBU07 | 0715 | Mechanical Engineering | 1 st , 2 nd , 3 rd | 3 students x 10 months | Only by individual agreement |

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code [ISCED] | Subject area name | Number of staff mobility periods | |
|--|--|---------------------------------|---------------------------|--|---------------------------------|
| | | | | Staff Mobility for Teaching | Staff Mobility for Training |
| | | | | [total number of days of teaching periods or average duration *] | |
| TR ISTANBU07 | BG ROUSSE01 | 0715 | Mechanical Engineering | 2 staff x 1 week | Only by individual agreement |
| BG ROUSSE01 | TR ISTANBU07 | 0715 | Mechanical Engineering | 2 staff x 1 week | Only by individual agreement |

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution | Recommended language of instruction level ¹ |
|--------------------------|---|
|--------------------------|---|

¹For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

| [Erasmus code] | Optional: Subject area | Language of instruction 1 | Language of instruction 2 | Student Mobility for Studies [Minimum recommen- ded level: B1] | Staff Mobility for Teaching [Minimum recommended level: B2] |
|----------------|------------------------------|---------------------------------|---------------------------------------|--|---|
| TR ISTANBU07 | 0715 | Turkish | English | B1 | B2 |
| BG ROUSSE01 | 0715 | Bulgarian (BG) | English (EN) (selected courses) | B1 | B2 |

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

TR ISTANBU07

- Exchange students should be nominated by the home institution.
- Exchange students are required to complete the online application module:
<https://ytuerasmus.yildiz.edu.tr/>
- YTU provides infrastructure for welcoming students and staff with special needs.

BG ROUSSE01

- University of Ruse has suitable facilities for disabled persons.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution [Erasmus code] | Autumn term* [month] | Spring term* [month] |
|---|---|---|
| TR ISTANBU07 | Online Application Period 15 th May-15 th July | Online Application Period 15 th October-15 th December |
| BG ROUSSE01 | Application deadline 30 June | Application deadline 30 November |

2. The receiving institution will send its decision within [4] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1

September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

TR ISTANBU07:

<http://www.bologna2018.yildiz.edu.tr/index.php?r=institution/grading>

BG ROUSSE01:

| Local grade | ECTS grade |
|------------------------|------------|
| 6 (excellent) | A |
| 5 (very good) | B |
| 4 (good) | C |
| 3 (fair) | D |
| 2 (poor) | FX |
| No attendance/ No exam | F |

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|----------------------------------|---|---|
| TR ISTANBU07 | incoming@yildiz.edu.tr | http://www.eu.yildiz.edu.tr/sayfa/17/Visa.-Residence-Permit.-Insurance/178 |
| BG ROUSSE01 | doeorgieva@uni-ruse.bg tel./fax: +359 82 888 650 | https://www.mfa.bg/en/services-travel/consular-services/travel-bulgaria/visa-bulgaria |

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|---|---|
| TR ISTANBU07 | incoming@yildiz.edu.tr | http://www.eu.yildiz.edu.tr/sayfa/17/Visa-Residence-Permit,-Insurance/178 |
| BG ROUSSE01 | dgeorgieva@uni-ruse.bg tel./fax: +359 82 888 650 | Insurance cover is not automatically provided. http://erasmus.uni-ruse.bg/en |


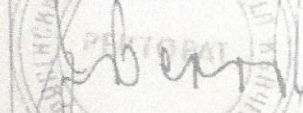
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|---|---|
| TR ISTANBU07 | incoming@yildiz.edu.tr | http://www.eu.yildiz.edu.tr/sayfa/17/Erasmus-Student-Network/185 |
| BG ROUSSE01 | dgeorgieva@uni-ruse.bg tel./fax: +359 82 888 650 | http://erasmus.uni-ruse.bg/en Students state their wish to be accommodated in the student dormitory in the Erasmus application form. |

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution [Erasmus code] | Name, function | Date | Signature ² |
|-------------------------------|---|------------|---|
| TR ISTANBU07 | Prof. Dr. Murat SARI Vice Coordinator YTU INTERNATIONAL RELATIONS | 19.02.2019 |  |
| BG ROUSSE01 | Corr. Mem. Prof. DSc Hristo Beloev Rector | 29.01.2018 |  |

²Scanned signatures are accepted