



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Yıldız Technical University	TR ISTANBU07	Institutional: Assoc. Prof. Dr. Bayram Ali Ersoy (Institutional Erasmus Coordinator) Tel: +90 212 383 2069 E-mail: erasmus@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/
		Departmental: Hande Ersoz Demirdag - Ayse Ayhan Phone: +90 212 383 4393-94 E-mail: handeersoz2003@yahoo.com ayseayhan@yahoo.com	http://www.bde.yildiz.edu.tr/ 
Universitatea "Dunarea de Jos" din Galati	RO GALATI01	Institutional: Prof. Dr. Dan Scarpete (Institutional Erasmus Coordinator) Tel: +40 336 130 159 E-mail: dan.scarpete@ugal.ro	University home page http://www.ugal.ro
Faculty of Letters Str. Domneasca nr. 111 800201 Galati, Romania		Departmental: Prof. Dr. Anca Gata Phone: +40 336 130 108 E-mail: anca.gata@ugal.ro	Course Catalogue http://www.ugal.ro/index.php?page=pages.pa&title=List%C4%83%20discipline%202013-2014&PHPSESSID=3d01a911fa3563adcb41ffd5d1c0293
Service of International Relations/Erasmus Str. Domneasca nr. 47 800008 Galati, Romania		Contact person: Ms. Bianca Elena Chiosa Tel: +40 336 130 262 E-mail: bianca.chiosa@ugal.ro	Faculty of Letters http://www.lit.ugal.ro

B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
					[total number of months of the study periods or average duration*]	
TR ISTANBU07	RO GALATI01	223	Translation and Interpreting	1 st , 2 nd , 3 rd	40 = 4 students x 10 months	Only by individual agreement
RO GALATI01	TR ISTANBU07	223	Translation and Interpreting	1 st , 2 nd , 3 rd	40 = 4 students x 10 months	Only by individual agreement

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
				[total number of days of teaching periods or average duration*]	
TR ISTANBU07	RO GALATI01	223	Translation and Interpreting	3 x 1 week, 5 hours of teaching/week	2 x 1 week
RO GALATI01	TR ISTANBU07	223	Translation and Interpreting	3 x 1 week, 5 hours of teaching/week	2 x 1 week

RO GALATI01:

Staff Mobility for Training: Min. 5 working days/week

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07	223	French	English	B1	C1
RO GALATI01	223	Romanian	English ^{*)}	B1 (Romanian)	B2 (English/French)

^{*)} Only for tutoring

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

RO GALATI01:

Students: The sending institution should send a nomination letter (name, e-mail, area of study, period of study) to the International Relations Office/Erasmus (bianca.chiosa@ugal.ro) prior to the nomination deadline. An invitation will be released upon home university request.

Application forms are available on the website

<http://www.ugal.ro/index.php?page=pages.pa&title=Erasmus>

Signed forms must be sent by e-mail to: bianca.chiosa@ugal.ro

Students must arrive at least 3 days before the academic year/semester starts, but not during the weekends.

Students in Bachelor and Master study programs are allowed to attend courses of maximum 63 credits/academic year and 33 credits/semester.

Staff: Teaching and non-teaching staff should send (dan.scarpete@ugal.ro) their Teaching or Training Programme prior to their arrival at the University "Dunarea de Jos" of Galati. An invitation will be released upon staff request.

Disabled Students and Staff are welcome.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15 th May-15 th July	Online Application Period 15 th October-15 th December
RO GALATI01	Nomination: 15 June Application: 15 July	Nomination: 15 December Application: 15 January

2. The receiving institution will send its decision within **4** weeks.

3. A Transcript of Records will be issued by the receiving institution no later than **4** weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

¹For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

TR ISTANBU07:

<http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

RO GALATI01:

Marks from 1 to 10 (1-4=Fail; 5-10=Pass)

The value of local credits corresponds to ECTS credits

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.konsolosluk.gov.tr/tr/en/start.aspx
RO GALATI01	bianca.chiosa@ugal.ro Tel: +40 336 130 262	http://www.ugal.ro/index.php?page=pages.pa&title=Erasmus

RO GALATI01:

Students from the non-European Union countries need visa to enter Romania. Within 15 days after their arrival, they need to register within Immigration Office, providing a proof of sufficient funding and health insurance coverage. Students will be assisted to prepare their registration in order to get their residence permit.

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749
RO GALATI01	bianca.chiosa@ugal.ro Tel: +40 336 130 262	http://www.ugal.ro/index.php?page=pages.pa&title=Erasmus

RO GALATI01:

Students should have a valid Health Insurance.




4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation
RO GALATI01	bianca.chiosa@ugal.ro Tel: +40 336 130 262	http://www.ugal.ro/index.php?page=pages.pa&title=Erasmus

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
TR ISTANBU07	Assoc. Prof. Dr. Bayram Ali Ersoy <i>Institutional Erasmus Coordinator</i>		
RO GALATI01	Prof. Dr. Dan Scarpete <i>Institutional Erasmus Coordinator</i>	17.01.2014	 

²Scanned signatures are accepted