Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Yıldız Technical University	TR ISTANBU07	**Institutional:** Assoc.Prof.Dr. Bayram Ali Ersoy (*Institutional Erasmus Coordinator*) Tel: +90 212 383 2069 E-mail: erasmus@yildiz.edu.tr **Departmental:** Assoc. Prof. Dr.Sevil Yücel Yildiz Technical University Faculty of Chemical and Metallurgical Engineering Department of Bioengineering Esenler, Istanbul/TURKIYE Phone:+900212 383 4634 Fax: +900212 3834625	http://www.bologna.yildiz.edu.tr/

		Institutional:	http://www.utad.pt/vPT/Area2/OutrasUnidades/GabineteRelacoesInternacionaisMobilidade/foreign students/Paginas/foreign-students.aspx
University of Trás-os-Montes e Alto Douro	P VILA-RE01	Prof. António José Rocha Martins da Silva *(Pro-Rector for Development and Internationalization- ECTS Institutional Coordinator)* University of Trás-os-Montes and Alto Douro Office for International Relations and Mobility Quinta de Prados, Apartado 1013 5001-801 Vila Real, Portugal Tel.: +351 259 350 167 Fax: +351 259 325 058 E-mail: ind@utad.pt **Departmental:** Professor Luís Torres Pereira University of Trás-os-Montes e Alto Douro School of Science and Technology Department of Engineering Biomedical Engineering 5000-801 Vila Real Vila Real Portugal E-mail: tpereira@utad.pt	

B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1st, 2nd or 3rd]	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships
TR ISTANBU07	P VILA-RE01	0519	Bioengineering	1st	2*10=20 months	Only by individual agreement
P VILA-RE01	TR ISTANBU07	0719	Biomedical Engineering	1st	2*10=20 months	Only by individual agreement

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training
TR ISTANBU07	P VILA-RE01	0519	Bioengineering	2*5=10 days	2*5=10 days
P VILA-RE01	TR ISTANBU07	0719	Biomedical Engineering	2*5=10 days	2*5=10 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level[1]	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07		English		B1	B2
P VILA-RE01		Portuguese	English	English B1	English B1

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

TR ISTANBU07:

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[1] For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see
http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

P VILA-RE01:

Additional requirements at Universidade de Trás-os-Montes e Alto Douro

Students should check out the university's website in order to know what they should do before, during and after their mobility:
http://www.utad.pt/vPT/Area2/OutrasUnidades/GabineteRelacoesInternacionaisMobilidade/foreign_students/Paginas/foreign-students.aspx

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15th May-15th July	Online Application Period 15th October-15th December
P VILA-RE01	30th June (nomination until April, 30)	30th November (nomination until April, 30)

2. The receiving institution will send its decision within [4] weeks.

3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement

   [It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

TR ISTANBU07:

http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading

P VILA-RE01:

Grading System at Universidade de Trás-os-Montes e Alto Douro

In the Portuguese grading system, the results are represented on a scale of 0 to 20, and the minimum grade required for approval is 10. Bachelor and Master's graduates are awarded a numerical grade ranging from 10 to 20, and the grade's equivalent on the ECTS grading scale
Each numerical grade corresponds to a qualitative grade and a segment as follows: 17 to 20 - Excellent, 15 to 16 - Very Good, 14 - Good, 11 to 13 - Satisfactory, 10 - Adequate, 00 to 09 - Fail. Statistical distribution of grades according to the ECTS users guide is available at: http://www.utad.pt/vPT/Area2/OutrasUnidades/GabineteRelacoesInternacionaisMobilidade/guiaects/Documents/ECTS%20at%20UTAD.pdf.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.konsolosluk.gov.tr/tr/en/start.aspx
P VILA-RE01	grim@utad.pt	http://www.utad.pt/vPT/Area2/OutrasUnidades/GabineteRelacoesInternacionaisMobilidade/guiaects/Documents/GeneralInformationForStudents.pdf

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749
P VILA-RE01	grim@utad.pt	http://www.utad.pt/vPT/Area2/OutrasUnidades/GabineteRelacoesInternacionaisMobilidade/guiaects/Documents/GeneralInformationForStudents.pdf

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation
P VILA-RE01	grim@utad.pt	http://www.utad.pt/vPT/Area2/OutrasUnidades/GabineteRelacoesInternacionaisMobilidade/guiaects/Documents/GeneralInformationForStudents.pdf

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature[2]
TR ISTANBU07	Assoc.Prof.Dr. Bayram Ali Ersoy *Institutional Erasmus Coordinator*	0 3 JUL 2014	

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[2] Scanned signatures are accepted

P VILA-RE01	António Silva **Vice-Rector for Science, Technology and Innovation** **ERASMUS+** **Institutional Coordinator**		