



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2015-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Yıldız Teknik Üniversitesi (Yıldız Technical University)	TR ISTANBU07	<b>Institutional:</b> Assoc.Prof.Dr. Bayram Ali Ersoy (Institutional Erasmus Coordinator) Tel: +90 212 383 2069 E-mail: <a href="mailto:erasmus@yildiz.edu.tr">erasmus@yildiz.edu.tr</a> <b>Departmental:</b> Prof. Dr. Sevil Yücel YTU, Faculty of Chemical and Metallurgical Engineering, Department of Bioengineering Esenler, 34220, Istanbul/TURKIYE Tel: +90 212 383 4634 E-mail: <a href="mailto:yuce.sevil@gmail.com">yuce.sevil@gmail.com</a> <a href="mailto:syucel@yildiz.edu.tr">syucel@yildiz.edu.tr</a>	<a href="http://www.bologna.yildiz.edu.tr/">www.bologna.yildiz.edu.tr/</a>
Universidade de Aveiro	P AVEIRO01	Niall Power Head of International Office Tel. +351 234 370 060; Email: <a href="mailto:gri@ua.pt">gri@ua.pt</a> <b>Departmental Coordinator:</b> Professor Luísa Serafim Coordinator for <i>Biotechnology</i> studies Department of Chemistry Tel.: +351 234 370 360 Email: <a href="mailto:luisa.serafim@ua.pt">luisa.serafim@ua.pt</a>	University: <a href="http://www.ua.pt/">www.ua.pt/</a> Course catalogue: <a href="http://www.ua.pt/ensino/#">www.ua.pt/ensino/#</a> International Students: <a href="http://www.ua.pt/gri/students">www.ua.pt/gri/students</a>

## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

### Student Mobility for Studies

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration]	Student Mobility for Traineeships *
TR ISTANBU07	P AVEIRO01	051	Biological and related sciences (Bioengineering)	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	2 students x 10 months = 20 months	No/Only by individual agreement
P AVEIRO01	TR ISTANBU07	051	Biological and related sciences (Biotechnology)	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	2 students x 10 months = 20 months	No/Only by individual agreement

\* Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training.

### Staff Mobility for Teaching

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR ISTANBU07	P AVEIRO01	051	Biological and related sciences (Bioengineering)	3 staff x 5 days each = 15 days (Min. 2 days and 8 hours)	No/Only by individual agreement
P AVEIRO01	TR ISTANBU07	051	Biological and related sciences (Biotechnology)	staff x 5 days each = 15 days (Min. 2 days and 8 hours)	No/Only by individual agreement



### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07	051	English	Turkish*	B1	B2
P AVEIRO01	051	Portuguese	English	B1	B2

\* For MSc. and Doctoral students.

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

#### TR ISTANBU07:

#### P AVEIRO01:

- Nomination by home institution required, before student's application
- Erasmus Student Network Aveiro helps welcoming the international exchange students - [www.esnaveiro.org/](http://www.esnaveiro.org/)
- Erasmus Buddy program, to assist the international exchange students
- "UA Tutoring Programme" – Mentoring Program based on academic guidance and student-student mentoring
- Accommodation guaranteed for students and teaching staff with disabilities
- Support services and facilities for students and teaching staff with disabilities
- Pedagogical Support Office, University Health Services, LUA – UA's telephone helpline for psychological support to students of the academy

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
TR ISTANBU07	Online Application Period 15 <sup>th</sup> May - 15 <sup>th</sup> July	Online Application Period 15 <sup>th</sup> October - 15 <sup>th</sup> December
P AVEIRO01	May 31 <sup>st</sup>	November 15 <sup>th</sup>

2. The TR ISTANBU07 will send its decision within 4 weeks.

The P AVEIRO01 will send its decision on the admission of ERASMUS candidates within 4-6 weeks.

3. A Transcript of Records will be issued by the TR ISTANBU07 no later than 4 weeks after the assessment period has finished at the receiving HEI.

A Transcript of Records will be issued by the P AVEIRO01 no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

The present agreement is valid for a period mentioned above. This agreement may be amended or modified by a written agreement signed by the representatives of both Universities. It may be renewed on the same terms, or on such terms as may be agreed by the two institutions.

This agreement may, at any time during its period of validity, be terminated by one of the Universities upon prior notice to the other in writing not later than one year before the termination date, without prejudice to the activities under way.

*Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.*

## **F. Information**

### **1. Grading systems of the institutions**

**TR ISTANBU07:** <http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

**P AVEIRO01:** <http://www.ua.pt/gri/ects>

### **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
TR ISTANBU07	<a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a>	<a href="http://www.konsolosluk.gov.tr/eKonsolosluk/Sayfalar/Visa">www.konsolosluk.gov.tr/eKonsolosluk/Sayfalar/Visa</a>
P AVEIRO01	Dora Ribeiro Email: <a href="mailto:dribeiro@ua.pt">dribeiro@ua.pt</a> Tel.: +351 234 370 200	<a href="http://www.ua.pt/gri/visas">www.ua.pt/gri/visas</a>



### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

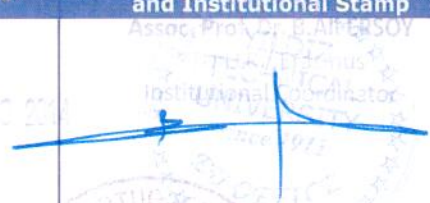
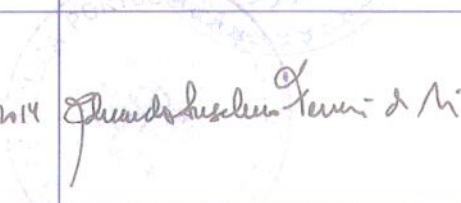
Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	<a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a>	<a href="http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749">www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749</a>
P AVEIRO01	Niall Power Email: <a href="mailto:niall@ua.pt">niall@ua.pt</a> Tel.: +351 234 370 060	<a href="http://www.ua.pt/gri/healthcare">www.ua.pt/gri/healthcare</a>

### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	<a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a>	<a href="http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation">www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation</a>
P AVEIRO01	Ana Coimbra Email: <a href="mailto:anacoimbra@ua.pt">anacoimbra@ua.pt</a> Tel.: +351 234 370 060	<a href="http://www.ua.pt/gri/accommodation">www.ua.pt/gri/accommodation</a>

### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>1</sup> and Institutional Stamp
TR ISTANBU07	Assoc.Prof.Dr. Bayram Ali Ersoy <i>Institutional Erasmus Coordinator</i>	17.12.2014	
P AVEIRO01	Prof. Dr. Eduardo Silva Vice-Rector Institutional Coordinator	12/12/2014	

<sup>1</sup> Scanned signatures are accepted