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|----------------------------|-------------------|--|---|
| University of Tartu | EE TARTU02 | Institutional: International Student Service, Ülikooli 18, 50090 Tartu, Estonia Jaanika Haljasmäe - outgoing Erasmus students for studies erasmus@ut.ee , +3727375151 Annika Kalda - incoming Erasmus students - incoming Erasmus teaching staff +372 7376085, erasmusin@ut.ee Egle Rummel da Costa - outgoing/incoming Erasmus trainees, +372 7376019, Egle.Rummeldacosta@ut.ee Kadri Oja -incoming Erasmus teaching staff, +372 737 6108, kadri.oja@ut.ee Anneli Miljan -outgoing/incoming Erasmus staff training and outgoing teaching staff, +372 737 5192, anneli.miljan@ut.ee Departmental: Prof. Ivo Leito e-mail: ivo.leito@ut.ee +372 51 84 176 | http://www.ut.ee/en/prospective-students/exchange-students |
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B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code [ISCED] | Subject area name | Study cycle [short cycle, 1 st , 2 nd or 3 rd] | Number of student mobility periods | |
|---|---|---------------------------|-------------------|--|--|-----------------------------------|
| | | | | | Student Mobility for Studies | Student Mobility for Traineeships |
| | | | | | [total number of months of the study periods or average duration*] | |
| TR ISTANBU07 | EE TARTU02 | 0519 | Bioengineering | 1 st , 2 nd , 3 rd | 2*10=20 months | Only by individual agreement |
| EE TARTU02 | TR ISTANBU07 | 0531 | Chemistry | 1 st , 2 nd , 3 rd | 2*10=20 months | Only by individual agreement |

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code [ISCED] | Subject area name | Number of staff mobility periods | |
|--|--|------------------------------------|----------------------|--|--------------------------------|
| | | | | Staff Mobility for Teaching [total number of days of teaching periods or average duration *] | Staff Mobility for Training |
| TR ISTANBU07 | EE TARTU02 | 0519 | Bioengineering | 2*5=10 days | 2*5=10 days |
| EE TARTU02 | TR ISTANBU07 | 0531 | Chemistry | 2*5=10 days | 2*5=10 days |

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution [Erasmus code] | Optional: Subject area | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level ¹ | |
|--|------------------------------|------------------------------------|------------------------------------|---|--|
| | | | | Student Mobility for Studies [Minimum recommended level: B1] | Staff Mobility for Teaching [Minimum recommended level: B2] |
| TR ISTANBU07 | | English | Turkish* | B1 | B2 |
| EE TARTU02 | | English | | English B2 | English B2 |

*For MSc. and PhD studies

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

TR ISTANBU07:

¹For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

EE TARTU02:

UT incoming students

UT incoming students are expected to participate in the orientation course prior beginning of the respective semester. More information about the course content can be found at:

<http://www.ut.ee/en/welcome/orientation-course-international-students>.

Students need to register for the regular courses within the first two weeks of the semester. Course registration is better described at: <http://www.ut.ee/en/organisation-study>. Exchange students are required to complete at least **15 ECTS per semester**.

UT incoming staff

Incoming academic staff is kindly requested to fill in the registration form after their arrival to Tartu. The form can be found at <http://www.ut.ee/en/international/international-partners/erasmus-partners>, and should be submitted to International Student Service.

UT students and staff with disabilities UT's infrastructure for people with disabilities is described at <http://www.ut.ee/en/studies/practical/students-with-special-needs>. However, it is of utmost importance that prior hosting students and staff with disabilities, UT personnel in charge would be well informed of all the relevant necessities.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution [Erasmus code] | Autumn term* [month] | Spring term* [month] |
|---|---|---|
| TR ISTANBU07 | Online Application Period 15 th May-15 th July | Online Application Period 15 th October-15 th December |
| EE TARTU02 (application deadline) | May 15 (new deadline) | November 1 |

2. The receiving institution will send its decision within [4] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement
[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral

termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

TR ISTANBU07:

<http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

EE TARTU02:

<http://www.ut.ee/en/studies/study-regulations/credits>

2. Visa and Residence Permit

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|-----------------------------------|--|
| TR ISTANBU07 | incoming@yildiz.edu.tr | http://www.goc.gov.tr/main/Eng_3 https://e-ikamet.goc.gov.tr/ |
| EE TARTU02 | erasmusin@ut.ee | http://www.ut.ee/en/prospective-students/residence-permits |

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|-----------------------------------|--|
| TR ISTANBU07 | incoming@yildiz.edu.tr | http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749 https://e-ikamet.goc.gov.tr/ |

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| EE TARTU02 | erasmusin@ut.ee | http://www.ut.ee/en/prospective-students/health-insurance |
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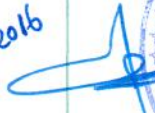


4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|-----------------------------------|---|
| TR ISTANBU07 | incoming@yildiz.edu.tr | http://www.eu.yildiz.edu.tr/en/sayfa/8/Erasmus-Student-Network/185 |
| EE TARTU02 | erasmusin@ut.ee | http://www.ut.ee/en/welcome/housing |

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution [Erasmus code] | Name, function | Date | Signature ² |
|-------------------------------|---|------------|---|
| TR ISTANBU07 | Assoc.Prof.Dr. Bayram Ali Ersoy <i>Institutional Erasmus Coordinator</i> | 04.02.2016 |   |
| EE TARTU02 | Prof. Peeter Burk <i>Dean, Faculty of Science and Technology</i> | 29.01.16 |  |

²Scanned signatures are accepted