



Erasmus+ Programme

Key Action 1 - Mobility for learners and staff - Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Yıldız Technical University	TR ISTANBU07	Institutional: Assoc.Prof.Dr. Bayram Ali Ersoy (Institutional Erasmus Coordinator) Tel: +90 212 383 2069 E-mail: erasmus@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/
		Departmental: Assoc.Prof.Dr. Filiz KARAMAN <i>fk</i> (Department of Statistics Erasmus Coordinator) Tel: +90 212 383 4425 E-mail: fkaraman@yildiz.edu.tr	http://www.ist.yildiz.edu.tr/en
Universidade Nova De Lisboa	P LISBOA03	Institutional: Prof. Doutor. José Esteves Pereira Universidade Nova de Lisboa Campus de Campolide 1099-085 Lisboa Portugal	

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		<p>Departmental:</p> <p>Prof. Doutor Leonardo Vanneschi Instituto Superior de Estatística e Gestão de Informação Universidade Nova de Lisboa Campus de Campolide 1070-312 Lisboa Portugal Telf: + (351) 213 828 610 Fax: +(351) 213 828 611 lvanneschi@isegi.unl.pt</p> <p>Erasmus Office Instituto Superior de Estatística e Gestão de Informação Universidade Nova de Lisboa Campus de Campolide 1070-312 Lisboa Portugal Contact person Ana Sousa Telf: + (351) 213 828 610 Fax: +(351) 213 828 611 erasmus@isegi.unl.pt</p>	
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B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods Student Mobility for Studies Student Mobility for Traineeships [total number of months of the study periods or average duration*]
TR ISTANBU07	P LISBOA03	462	Statistics	1 st , 2 nd	4 (40) 2 students 1 st level 2 students 2 nd level
P LISBOA03	TR ISTANBU07	462	Statistics	1 st , 2 nd	4 (40) 2 students 1 st level 2 students 2 nd

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					level	
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FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
TR ISTANBU07	P LISBOA03	462	Statistics	1 (10)	
P LISBOA03	TR ISTANBU07	462	Statistics	1 (10)	

*[total number of days of teaching periods or average duration *]*

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07		Turkish	English	B1	B2
P LISBOA03		Portuguese	English	Proficiency in English (or Portuguese) = at least level B2	Proficiency in English (or Portuguese) = at least level B2

¹ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

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For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

TR ISTANBU07:

P LISBOA03

ISEGI-NOVA don't offer courses of the 1st year of the Undergraduate Degrees to Erasmus students.

Some courses need previous knowledge of statistics/econometrics or computing/programming requires previous approval of previous courses as pre-requirement of admission.

Incoming students should present Copy of European Health Insurance Card, valid for the whole period of studies.

ISEGI-NOVA is prepared to receive students and staff with disabilities, but each case as to be individually analyzed.

E. Calendar

1. Applications/information on nominated students must reach the receiving Institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15 th May-15 th July	Online Application Period 15 th October-15 th December
P LISBOA03	June, 30 th	November, 15 th

2. The receiving institution will send its decision within [4] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination

clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

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2. The receiving institution will send its decision within 5 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

In the event of unilateral termination of this agreement, a notice of at least one academic year should be given, by the partner that wants to end with the Agreement. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

TR ISTANBU07:

<http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

P LISBOA03,

Descrição do sistema de classificação da instituição / Description of the institutional grading system:

O resultado alcançado numa unidade curricular, quer através de avaliação contínua, quer de um exame, é geralmente expresso numa escala de classificação de 0 a 20.

The result achieved in a course unit, whether through continuous assessment or in an examination, is generally expressed in a 0 to 20 grading scale.

A nota mínima de aprovação é 10 / The lowest passing grade is 10.

Escala de classificação ECTS / ECTS grading scale:

Escola ECTS / ECTS Scale	% de alunos que obtêm uma determinada classificação, admitindo uma distribuição normal / % of successful students normally achieving the grade	Características / Definition
A	10	Excelente desempenho com pequenas falhas EXCELENT – outstanding performance with only minor errors
B	25	Muito bom desempenho com algumas falhas VERY GOOD – above the average standard but with some errors
C	30	Bom desempenho mas com algumas falhas GOOD – generally sound work with a number of notable errors
D	25	Desempenho satisfatório com alguns pontos fracos SATISFACTORY – fair but with significant shortcomings
E	10	Tem os requisitos mínimos para ser aprovado SUFFICIENT – performance meets the minimum criteria

Créditos ECTS / ECTS credits:

1 ano académico completo / 1 full academic year = 60 ECTS

1 semestre / 1 semester = 30 ECTS

1 trimestre / 1 trimester = 20 ECTS

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide². A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

² http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.konsolosluk.gov.tr/tr/en/start.aspx
P LISBOA03	Erasmus office Email: erasmus@isegi.unl.pt Phone: + (351) 213 828 610	http://www.isegi.unl.pt/Estudantes/erasmus-incoming.asp

3. Insurance

The sending and receiving Institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749
P LISBOA03	Erasmus office Email: erasmus@isegi.unl.pt Phone: + (351) 213 828 610	http://www.isegi.unl.pt/Estudantes/erasmus-incoming.asp

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

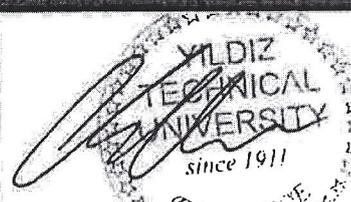
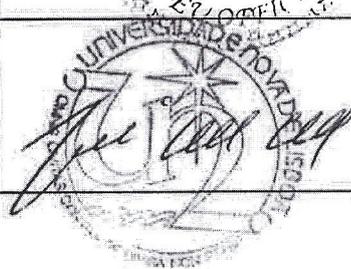
Information and assistance can be provided by the following persons and information

accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation
PT LISBOA03	Erasmus office Email: erasmus@lseg1.unl.pt Phone: + (351) 213 828 610	http://www.lseg1.unl.pt/Estudantes/erasmus-incoming.asp

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³
TR ISTANBU07	Assoc.Prof.Dr. Bayram Ali Ersoy <i>Institutional Erasmus Coordinator</i>	04 FEB 2014	
PT LISBOA03	Prof. Doutor. José Esteves Pereira Vice Rector Universidade Nova de Lisboa	21 FEB. 2014	

³ Scanned signatures are accepted