Erasmus+ Programme
Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility
Inter-institutional[1] agreement 2014-20[21][2]
between programme countries
[Minimum requirements][3]

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details[4] (email, phone)	Website (eg. of the course catalogue)
University of Calabria	ICOSENZA01	**Institutional Coordinator:** Dr. Franca Leonora Morrone Sector for LLP/Erasmus, Via P. Bucci, I 87036 Arcavacata di Rende-Italy, Tel.: +39 0984 492297, Fax: +39 0984 493624 international@unical.it; socrates@unical.it Incoming Erasmus students: porchia@unical.it	http://www.unical.it/ects http://uriunical.aspidea.it/en
YILDIZ TEKNİK ÜNİVERSİTESİ	TR ISTANBU07	**Institutional Coordinator:** Assoc.Prof.Dr. Bayram Ali Ersoy YILDIZ TEKNİK ÜNİVERSİTESİ AB OFFICE- 34349 Yıldız, İSTANBUL, TÜRKİYE Tel.: +90 212 383 20 69 Fax: +90 212 236 71 92 erasmus@yildiz.edu.tr **Departmental:** Yildiz Technical University Department of Statistics Erasmus Coordinator Assoc. Prof. Dr. Filiz KARAMAN	http://www.eu.yildiz.edu.tr/eu/ http://www.bologna.yildiz.edu.tr/ http://www.ist.yildiz.edu.tr/en

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[1] Inter-institutional agreements can be signed by two or more higher education Institutions

[2] Higher Education Institutions have to agree on the period of validity of this agreement

[3] Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

[4] Contact details to reach the senior officer in charge of this agreement and of its possible updates.

[...]				

B. Mobility numbers[5] per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1st, 2nd or 3rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
I COSENZA01	TR ISTANBU07	462	Statistics	1st, 2nd	2 (20)	
TR ISTANBU07	I COSENZA01	462	Statistics	1st, 2nd	2 (20)	

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

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[5] Mobility numbers can be given per sending/receiving institutions *and per education field (optional*:*

http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
I COSENZA01	TR ISTANBU07	462	Statistics	2 (20)	
TR ISTANBU07	I COSENZA01	462	Statistics	2 (20)	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc-tion 1	Language of instruc-tion 2	Recommended language of instruction level[6]	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
ICOSENZA01		Italian	English	B1	B2
TR ISTANBU 07		English		B1	B2

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[6] For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see
http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page].*

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

I COSENZA01:
A pickup service upon arrival is offered for all international students who request it by ESN http://www.esn.org/content/section-information?id=IT-COSE-ESN who will accompany students for the first week in university structures and introduce them to different people and aspects of being a student at the University of Calabria. More information can be found at http://www.unical.it/portale/portaltemplates/view/view_ects.cfm?34289 .
Language courses: in the Language Centre at the University of Calabria Italian Language Courses to non-native speakers of Italian are organised before the beginning of each semester.
http://www.unical.it/portale/portaltemplates/view/view_ects.cfm?34288.
For more information send an e-mail to porchia@unical.it.
The University of Calabria welcomes students and staff with disabilities. For questions regarding services to students in need of individual arrangements in connection with request for proper housing facilities and other special arrangements please contact the Erasmus Incoming Officer porchia@unical.it

TR ISTANBU07:

The institution would welcome students and staffs with disabilities. If this is the case then you can contact and get information from incoming@yildiz.edu.tr

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
ICOSENZA01	30th June	30th November
TR ISTANBU07	Online Application Period 15th May-15th July	Online Application Period 15th October-15th December

[to be adapted in case of a trimester system]*

I COSENZA01: Once students have been selected and nominated by their home universities for an academic exchange stay at the UNICAL, they must fill in the online Application Form at the site http://unical.llpmanager.it/incoming/ and send in their LA as indicated at the previous web site

The accepted students will receive a communication for admission at UNICAL through e-mail together with the scanning of the signed LA

The UNICAL will send the **decision** within a maximum of 4 weeks after the closing date of the application period.

A **Transcript of Records** will be issued by the receiving institution no later than 5 weeks after the mobility period has finished at the receiving HEI.

Termination of this Agreement, or amendments to it, can be made annually, if communicated before September 30th and will only take effect as of September 30th of the following academic year. Neither the European Commission nor the National Agencies can be held responsible in case of conflict.

TR ISTANBU07:

2. The receiving institution will send its decision within [4] weeks.

3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement

   [It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

I COSENZA01:
Exams are certified according to the local grading system, which is a 30-point scale (marks range from 18/30, minimum mark to pass, to 30/30 cum laude), also the ECTS /CFU credits are indicated for the exams passed successfully. Credits reflect the quantity, while grades assess the quality of the completed work. In order to simplify the procedure of comparing and transferring grades, in a transparent way, from the University of Calabria to other European Universities and vice versa, grading tables are used. These include the percentage of students that, over the duration of the degree courses, have received "local grades" for each degree program or group of homogeneous programs offered by exchanging Universities. Grading tables have been organised according to Erasmus general ISCED subject codes: - ISCED 1 and 2 (Education, Humanities and Arts)- ISCED 3 (Social Sciences, Business and Law) - ISCED 4 (Science, Mathematics and Computing) - ISCED 5 (Engineering, Manufacturing and Construction) - ISCED 7 (Health and Welfare).
For grading tables link at http://www.unical.it/portale/portaltemplates/view/view_ects.cfm?34454

TR ISTANBU07:

http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and

information sources:

Institution [Erasmus code]	Contact details (email, phone)		Website for information
I COSENZA01	porchia@unical.it		http://www.unical.it/ects
TR ISTANBU07	incoming@yildiz.edu.tr		http://www.konsolosluk.gov.tr/tr/en/start.aspx

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)		Website for information
ICOSENZA01	porchia@unical.it		http://www.unical.it/portale/portalmedia/2013-05/Insurance1.pdf
TR ISTANBU07	incoming@yildiz.edu.tr		http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)		Website for information
ICOSENZA01	porchia@unical.it Erasmus Student Network Cosenza		http://www.unical.it/portale/portalmedia/2013-05/accommodation1.pdf. http://www.esn.org/content/section-information?id=IT-COSE-ESN
TR ISTANBU07	incoming@yildiz.edu.tr		http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives, or delegates e.g. Faculty deans, Institutional Coordinators)

Institution [Erasmus code]	Name, function	Date	Signature[7]
ICOSENZA01	**Dr. Franca Leonora Morrone** LLP Institutional Coordinator	**11-11-2013**	*Franca L. Morrone*
TR ISTANBU07	Assoc.Prof.Dr. Bayram Ali Ersoy *Institutional Erasmus Coordinator*		

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[7] Scanned signatures are accepted