



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2016-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Yıldız Technical University	TR ISTANBU07	Institutional: Assoc.Prof.Dr. Bayram Ali Ersoy (<i>Institutional Erasmus Coordinator</i>) Tel: +90 212 383 5650 E-mail: erasmus@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/
		Departmental: Assoc.Prof.Dr. Fazıl Kayıkçı Tel: +90 212 383 6818 E-mail: fkayikci@hotmail.com	

University of Skövde	S SKOVDE01	Institutional: Sanna Larsson International Office, Academic Affairs and Student Support Office, P.O.Box 408, SE-541 28 Skövde, Sweden Tel: +46 500 448065 E-mail: international@his.se	http://www.his.se/en
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B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of September in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
TR ISTANBU07	S SKOVDE01	0311	Economics	1	20 (4x5)	Only by individual agreement
S SKOVDE01	TR ISTANBU07	0311	Economics	1	20 (4x5)	Only by individual agreement

[total number of months of the study periods or average duration]*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
TR ISTANBU07	S SKOVDE01	0311	Economics	5 days	Only by individual agreement
S SKOVDE01	TR ISTANBU07	0311	Economics	5 days	Only by individual agreement

[total number of days of teaching periods or average duration]*

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07		English		B1	B2
S SKOVDE01		English		B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements/information

University of Skövde:

The University of Skövde welcomes students and staff with disabilities, but asks them to contact funktionshinder@his.se as soon as possible, so that special care can be taken during preparation.

Website for information regarding the English and Swedish language courses offered for exchange students: <http://www.his.se/en/Prospective-student/education/language-courses/>

Exchange students guide:

<http://www.his.se/en/Prospective-student/Student-life-in-Skovde/Student-Guide/>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
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¹For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

TR ISTANBU07	Online Application Period 15 th May-15 th July	Online Application Period 15 th October-15 th December
S SKOVDE01	15 th April	15 th October

2. The receiving institution will send its decision within [4] weeks.

The University of Skövde will send its decision within 5 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI.

University of Skövde: Website for information regarding the Transcript of Records issued by the University of Skövde: <http://www.his.se/transcript/>. Please note that the Transcript of Records will not be sent automatically to the student's home university.

4. Termination of the agreement

The present Bilateral Agreement will be valid for the academic years mentioned above unless either side terminates the present Agreement in writing by June 1st of the year prior to the academic year concerned. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

TR ISTANBU07:

<http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

University of Skövde:

Website for information about the grading system at the University of Skövde: <http://www.his.se/transcript/>

2. Visa and Residence Permit

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07		http://www.goc.gov.tr/main/Eng_3 https://e-ikamet.goc.gov.tr/

S SKOVDE01	international@his.se	http://www.his.se/en/Prospective-student/Exchange-student/Visaresidence-permit/
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3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07		http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749 https://e-ikamet.goc.gov.tr/
S SKOVDE01	international@his.se	http://www.his.se/en/Student/Practical-information/insurance/





4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.eu.yildiz.edu.tr/en/sayfa/8/Erasmus-Student-Network/185
S SKOVDE01	bostadsformedling@his.se Phone: +46 500 448600	http://www.his.se/en/Prospective-student/Contact/Accommodation/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
TR ISTANBU07	Assoc.Prof.Dr. Bayram Ali Ersoy Institutional Erasmus Coordinator	12 MAY 2016	 
S SKOVDE01	Prof. Sigbritt Karlsson, Vice-chancellor	2016/05/10	  UNIVERSITY OF SKÖVDE

²Scanned signatures are accepted