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Yıldız Technical University	TR ISTANBU07	<p>Institutional Erasmus Coordinator Assoc.Prof.Dr. Bayram Ali ERSOY Yıldız Teknik Üniversitesi, Avrupa Birliği Ofisi, Davutpaşa Kampüsü, Taşkışla Binası A-1003, 34220 Esenler / İSTANBUL Tel: +90 212 383 2069 e-mail: erasmus@yildiz.edu.tr</p> <p>Departmental Erasmus Coordinator Faculty of Economics and Administrative Sciences Assoc. Prof. Dr. Fazıl KAYIKÇI Yıldız Teknik Üniversitesi, Yıldız Kampüsü, İktisadi ve İdari Bilimler Fakültesi, İktisat Bölümü H 124, 34349 Yıldız / İstanbul Tel: +90 212 383 25 31 Fax: +90 212 236 64 23 e-mail: fkayikci@yildiz.edu.tr</p>	<p>http://www.eu.yildiz.edu.tr/en</p> <p>http://www.ikt.yildiz.edu.tr/en/</p> <p>http://www.bologna.yildiz.edu.tr/</p>

B. Mobility numbers⁵ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods Student Mobility for Studies [total number of months of the study periods or average duration*]
F LILLE01	TR ISTANBU07	0311	Economics	1 st	3x9 months
		0311	Economics	2 nd	3x9 months
TR ISTANBU07	F LILLE01	0311	Economics	1 st	3x9 months
		0311	Economics	2 nd	3x9 months

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
F LILLE01	TR ISTANBU07	0311	Economics	2x1 week	-
TR ISTANBU07	F LILLE01	0311	Economics	2x1 week	-

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
F LILLE01	all	French	English (only applies if selected courses are taught in English)	B1	B2
TR ISTANBU07	all	English		B1	B2

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

D. Additional requirements

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

F LILLE01 : Lille 1 University student disabilities' service, offer of the assistance and organize, if required, assistance or possible timetable adjustments, to allow disabled students to complete their exchange's period in the best possible conditions.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
F LILLE01	Receiving application: 1st of June	Receiving application: 15th of November
TR ISTANBU07	Online Application Period 15 th May-15 th July	Online Application Period 15 th October-15 th December

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 5 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

In the event of unilateral termination of the agreement, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

F LILLE01:

http://ci.univ-lille1.fr/english_version/studying_at_lille_1/ects.htm

TR ISTANBU07:

<http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
F LILLE01	international@univ-lille1.fr	http://ci.univ-lille1.fr/english_version/studying_at_lille_1/uk_etre_etudiant_a_lille_2.php#formalite
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.konsolosluk.gov.tr/tr/en/start.aspx

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
F LILLE01	international@univ-lille1.fr	http://ci.univ-lille1.fr/english_version/studying_at_lille_1/uk_etre_etudiant_a_lille_2.php#sece
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
F LILLE01	Fabienne Dernoncourt : fabienne.dernoncourt@univ-lille1.fr	http://ci.univ-lille1.fr/english_version/studying_at_lille_1/accommodation.htm
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁷
F LILLE01	Véronique Level Erasmus Institutional Coordinator Université Lille 1 – Sciences et Technologies	11/03/2016	
TR ISTANBU07	Assoc.Prof.Dr. Bayram Ali Ersoy Institutional Erasmus Coordinator Yıldız Technical University	22 DEC 2015	

⁷ Scanned signatures are accepted